# APPLYING FOR A JOB IN A SCHOOL OR COLLEGE WITH DOVETAIL & SLATE



Finding the right job in the education sector can be challenging - at Dovetail & Slate, we make it easier. As specialists in education recruitment, we understand the unique demands of schools and educational institutions and we're here to connect you with opportunities that match your skills and goals.

# Steps to securing your role in education with us:

#### Explore our job vacancies

We work with schools and colleges all over the country, covering just about every role in education. Ready to take the first step in your career journey? Head to our 'Vacancies' page to explore our current job openings!

If you're not quite sure what you're looking for, have a look through our Careers in Education guides!

# dovetailslate.co.uk/vacancies

#### 2. Submit your CV to us

Not seeing a role that's the perfect fit right now? No worries! You can still send us your CV through this link, and we'll keep an eye out for opportunities that match your skills and preferences:

Remember to upload your most recent CV, the more information about what you're looking for, the better!

# dovetailslate.co.uk/submit-your-cv

#### 3. We'll be in touch to talk about your careers goals

Once we get your CV, one of our consultants will take a look and reach out to chat about your experience and the kind of roles you're interested in.

If you have any additional information to share, this is a great time to do so!

#### 4. We search for you

Your consultant will hang onto your CV and keep an eye out for any opportunities that are a great fit for you.

#### 5. We'll contact you about suitable positions

When a suitable position opens up, we'll be in touch to chat about it further.

#### 6. We'll arrange your interview

If you feel the job is a great fit, we'll move on to the next stage, and your consultant will coordinate an interview with the school or college.

#### 7. Getting you ready for your interview

Your consultant will provide comprehensive support and guidance before the interview to help you feel confident. They'll share tips on how to impress the employer and offer useful resources to help you prepare effectively. Plus, they'll check in regularly leading up to the interview to answer any questions or address any concerns you might have. You're not alone in this - we're here to ensure you're fully prepared!

#### 8. We'll continue to support you

If your interview goes well, your consultant will partner with you and the college to finalise the offer details - like salary, hours and start date. Once the offer is confirmed, they'll continue to support you throughout the onboarding process, checking in regularly to make sure everything is on track. And even after you're placed in your new role, they'll be there to provide ongoing assistance and ensure you're settling in smoothly!

# Why apply through Dovetail & Slate?

Starting your job search in education is an exciting journey, and we're here to make it even better! It's normal to have some reservations about working with a recruitment agency, we get it, and that's why we're here to help! We truly have your best interests at heart, and we'll ensure you remain in control of your job search.

Partnering with us means having a dedicated team by your side every step of the way, connecting you with the best opportunities. From personalised job matches to expert interview tips and ongoing support, we're committed to making your journey easy and enjoyable.

# What can you benefit from?

**Exclusive job** 1. opportunities Many schools and academies choose to work exclusively with us for their recruitment needs, meaning you'll have access to job openings that aren't advertised elsewhere. Whether you're looking for permanent positions, longterm placements, or flexible supply work, we provide a wide range of opportunities to suit your preferences.

Support & 2. guidance

From the moment you submit your CV, we're with you every step of the way. Our consultants take the time to understand your individual strengths and career aspirations. We provide tailored advice and guide you every step of the way, even preparing you for interviews.

3. **Expert advice** 

We understand the education sector inside out. Our team consists of recruitment specialists with extensive experience in placing teaching and support staff across schools, colleges, and other educational settings. This indepth knowledge ensures we can match you with roles that align perfectly with your skills, experience, and career goals.

# We give you the best possible chance at securing a role in education

**Tailored** recruitment process

Our recruitment process is specifically designed to align with your requirements, increasing the likelihood of successfully finding a job.

Open days

You'll be invited to attend open days and recruitment events to meet with potential employers, learn more about their schools and programs, and make a personal impression.

BACH Membership We are committed to delivering professional standards and ethics, so you have confidence in our ability to follow best practices.

Advisory board

We speak with education board members to stay up-todate with the latest trends, best practices, and potential challenges to help you make informed decisions about your career.

**Teacher** Training You'll have exclusive access to HOW2's teacher training platform, ensuring that you receive highly qualified training and support in developing your teaching skills.

Plus so much more!

We are here to support you in finding the ideal job opportunity.